

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

LIGHTING, OUTSIDE

SOLAR PANEL

SITE AND BLDG #: 47024-208

MECHANIC
SIGNATURE: William

DATE: 6/4/19

LOCATION/RM #:

WO#

ASSET #

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ ACTIONS (IF TASK COMPLETED CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒	☐	9689-5 PC DOUBLE LIGHT	
2	Schedule and coordinate work with operating personnel.	☒	☐	Solar panel	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	☐	9692-5 PC single light	
		☒	☐	Solar panel	
1	Open and tag switch.	☒	☐		
2	Inspect visual condition of wiring. Look for evidence of overheating.	☒	☐		
3	Check for proper light operation.	☒	☐		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	☒	☐		
5	Inspect light pole and mounting devices for deficiencies.	☒	☐		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒	☐		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

ASSET #

W.O #

(5) PC-DOUBLE-ASSET # PM-8A-9689-Solar panel - 4059
 (5) PC single-ASSET # PM-8A-9692-Solar panel - 4057
 4PC single ASSET # PM-SA-9687 - DOESN'T BELONG TO US - 4057
 3 PC-DOUBLE-ASSET # PM-SA-9688 - DOESN'T BELONG TO US - 4058