

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: NY024-358
 LOCATION/RM #: HEB# 2004 WO#4071 ASSET # 5777

MECHANIC SIGNATURE: [Signature] DATE: 6/14/15
 START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒			ASSET # 5777 #1 - F100K (2) 14X200K - (2) 20X20X1-REPLAC
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒			# 5777 #2 - F150K (2) 20X24X2-REPLAC
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	☒			
2	Clean dirt from heater, vacuuming is preferred.	☒			
3	Check operation of gas valve.	☒			
4	Check for gas leaks.	☒			
5	Check operation of thermostat.	☒			
6	If applicable, replace primary air intake filter.	☒			
7	As needed, clean spark electrode and reset gap, replace if necessary.	☒			
8	Inspect flue pipe and connections.	☒			
9	If applicable, inspect and clean outside air blower and blower intake.	☒			
10	Inspect unit for proper operation.	☒			
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	☒			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

ASSET # - W.O #
PM-SA-5777 #1 + #2 4071