

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 47024-358+357 MECHANIC SIGNATURE: William DATE: 6/14/19

LOCATION/RM #: _____ WO# _____ ASSET # _____ START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ ACTIONS (IF TASK COMPLETED CHECKED NO. PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒		ASSET 49807 - Don't work
2	Schedule and coordinate work with operating personnel.	☒		ASSET 49808 - no cover on
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒		
4	Open and tag switch.	☒		
5	Inspect visual condition of wiring. Look for evidence of overheating.	☒		
6	Check for proper light operation.	☒		
7	Test operation of automatic switches/ time clock/ photocells if applicable.	☒		
8	Inspect light pole and mounting devices for deficiencies.	☒		
9	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

ASSET #

W.O #

Triple light ASSET # PM-8A-9806 = 4073 - OK

Triple light ASSET # PM-8A-9808 = 3869 - MISSING ASSET

5 piece light single - PM-NO-9807 - 3868 - DON'T WORK

5 piece light single - PM-SA-9805 - 4072 - MISSING ASSET