

FIRE TELL CHART + PM SCHEDULE

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

AIR HANDLER

SITE AND BLDG #: WY 024 - 358
LOCATION/RM #: WY 024 WO# 3112 ASSET # 9771MECHANIC SIGNATURE: W. W. Yane DATE: 3/13/2009
START TIME: FINISH TIME:

ITEM #	DESCRIPTION	TASK COMPLETE	NOTES
POINT	DESCRIPTION	YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<i>Y</i>	
2	Remove power at I-Drive or at Breaker Panel. Verify with tester or meter that power has been removed. Install lock out tag out if servicing alone or in confined space for safety precautions.		
3	Check fan blades and moving parts for cracks and excessive wear.		
4	Check running motor amperages on all three phases (record in note column) notate 1.1, 1.2, and 1.3 amp draws.		1.1 1.2 1.3
5	Tighten all electrical connectors/lugs to proper torque.		
6	If unit is a multi-zone air handler, then check each individual zone damper and associated controls.		
7	Check bearing collar set screws on fan shaft to make sure they are tight.		
8	Check filters for dirt accumulations, replace as necessary. Check belt, repair or replace as necessary.		
9	Check damper actuators and linkage for proper operation. Adjust linkage on dampers if out of alignment.		
10	Lubricate mechanical bearings and connections sparingly.		
11	Clean coils by brushing, blowing, vacuuming, or pressure washing.		
12	Check coils for leaking, tightness of fittings.		
13	Use fin comb to straighten coil fins.		
14	If applicable, clean strainer (annually).		
15	Flush and clean condensate pans and drains, remove all rust, prepare metal and paint. Hose down coils and drain pans and wash with an appropriate EPA approved solution approved solution. Treat condensate pans with an EPA approved biocide.		

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