

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SUMP PUMP

SITE AND BLDG #: Blg 224 356
LOCATION/RM #: Basement 2785 WO# 2791 **ASSET #** 9752
MECHANIC SIGNATURE: J. Mulheren **DATE:** 3/4/2015
START TIME: _____ **FINISH TIME:** _____

ITEM #	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ ACTIONS (IF TASK NOT COMPLETED, CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<i>G</i>		
2	Schedule outage with operating personnel.	<i>G</i>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<i>G</i>		
4	If the material removed from the pump is hazardous, contact the Regional S&EM office for disposal instructions.	<i>G</i>		
5	If strainer cleaning requires removal of pump unit which should be considered a repair and not general maintenance.	<i>G</i>		
6	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	<i>G</i>		
TOOK PERFORMED A DAY INSPECTION SERVICE				
1	Remove cover plates and flush pit.	<i>G</i>		
2	Inspect check valve.	<i>G</i>		
3	Inspect interior of pit for cracks.	<i>G</i>		
4	Inspect cover plate gaskets and replace if necessary.	<i>G</i>	<i>ok</i>	
5	Insure the unit is operating properly, report any deficiencies	<i>G</i>		<i>OK</i>
6	Clean up work area and remove all debris.	<i>G</i>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: