

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SIGNATURE: *R. W. Lancer*

SITE AND BLDG #: NY024-358-355

MECHANIC

DATE: 3/13/2022

LOCATION/RM #:

WO#

ASSET #

START TIME:

FINISH TIME:

ITEM	DESCRIPTION	NOTES	PERFORMED	NOT PERFORMED	NOT APPLICABLE	ASSET #	WORK TIME
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		C			<u>NY024-358-355</u>	<u>Asset # 358 - Don't work the concrete or</u>
2	Schedule and coordinate work with operating personnel.		C				<u>Asset # 358 - Better</u>
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		C				
4	Open and tag switch.		C				
5	Inspect visual condition of wiring. Look for evidence of overheating.		C				
6	Test operation of automatic switches/ time clock/ photocells if applicable.		C				
7	Inspect light pole and mounting devices for deficiencies.		C				
8	For any noted deficiency, takes pictures and open corrective maintenance ticket.		C				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker  
 Additional Notes:

*ASST # - 358*

*BCR-358-PK-40-5766-7457-6 pc Double West Pack-  
 BCR-358-PK-40-5807-7458-5 pc single light pole*