

CABLES HEATER
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
 UNIT HEATER, HOT WATER

SITE AND BLDG #: Hy 024-356

LOCATION/RM #: _____

WO# _____

ASSET # _____

MECHANIC SIGNATURE: [Signature]

START TIME: _____

FINISH TIME: _____

DATE: 3/10/2022

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ ACTIONS (IF TASK COMPLETE CHECKED NO, PROVIDE TYPED ACTION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		
2	Schedule shutdown with operating personnel.	<input checked="" type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
TO BE COMPLETED BY THE MAINTENANCE PERSONNEL				
1	Check valve for full stroke operation in both directions, if applicable.	<input checked="" type="checkbox"/>		
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	<input checked="" type="checkbox"/>		REPLACE PACKING
3	Clean the coil with vacuum cleaner.	<input checked="" type="checkbox"/>		CLEAN WASHABLE FILTER
4	Comb the fins as needed.	<input checked="" type="checkbox"/>		CLEAN & WASH FINES
5	Clean all fans and motors.	<input checked="" type="checkbox"/>		CLEAN ROVER & HOUSING
6	Check operation of controls and safeties.	<input checked="" type="checkbox"/>		
7	Lubricate as required.	<input checked="" type="checkbox"/>		
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	<input checked="" type="checkbox"/>		DIRECT DRIVE

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
 To be performed by: General Maintenance Worker

Additional Notes: