

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, HOT WATER

SITE AND BLDG #: HY 024-356MECHANIC
SIGNATURE: M. HernandezDATE: 3/16/2022LOCATION/RM #: WO# ASSET#

START TIME:

FINISH TIME:

CHECKPOINT	DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		Up task completed is checked no provide explanation
2	Schedule shutdown with operating personnel.	<input checked="" type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
4	Check valve for full stroke operation in both directions, if applicable.	<input checked="" type="checkbox"/>		
5	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	<input checked="" type="checkbox"/>		① PC WASHER BEEF FILTER ② CLEAN & WASH FILTER
6	Clean the coil with vacuum cleaner.	<input checked="" type="checkbox"/>		
7	Comb the fins as needed.	<input checked="" type="checkbox"/>		
8	Clean all fans and motors.	<input checked="" type="checkbox"/>		
9	Check operation of controls and safeties.	<input checked="" type="checkbox"/>		
10	Lubricate as required.	<input checked="" type="checkbox"/>		
11	Check all motors, belts, pulleys, shafts, etc. for alignment.	<input checked="" type="checkbox"/>		
		<input checked="" type="checkbox"/>		DIRECT DRIVE

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: