

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SITE AND BLDG #: UCF 050

MECHANIC M. H. Lawrence DATE: 3-10-2010

LOCATION/RM #:  WO#  ASSET #

START TIME:  FINISH TIME:

ITEM	DESCRIPTION	NOTES
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/> <u>Assist 10020 - Don't work</u>
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/> <u>DOOR OPEN</u>
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>
4	Open and tag switch.	<input checked="" type="checkbox"/>
5	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>
6	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>
7	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>
8	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

**To be performed by:** General Maintenance Worker  
**Additional Notes:**

Assist # W. O. #  
PM-10020-10015- 7433-7 PC DOUBLE CREST-2  
PM-10020-10020- 7434-4 PC DOUBLE CREST