

## **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**

### **VEHICLE EXHAUST REMOVAL**

**SITE AND BLDG #:** NY060 - 02 **Motor Pool**

LOCATION/RM #: Garage WO# 7470 ASSET # 10541

**MECHANIC**  
**SIGNATURE:** Christopher N Pothier **DATE:** 3 - 19 - 20

**START TIME:** \_\_\_\_\_ **FINISH TIME:** \_\_\_\_\_

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	X		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	X		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Start and stop fan with local switch	X		
2	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	X		
3	Inspect, adjust belts and pulleys. Replace belt as needed.	X		
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.	X		
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	X		
6	Clean fan as needed.	X		
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	X		
8	Repair as needed.	X		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

### **Additional Notes:**