

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 47024-358 MECHANIC SIGNATURE: W. Powers DATE: 5/14/2019

LOCATION/RM #: _____ WO# _____ ASSET # _____ START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS	
		YES	NO	(IF TASK COMPLETED CHECKED NO, PROVIDE EXPLANATION)	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒	☐		
2	Schedule and coordinate work with operating personnel.	☒	☐		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	☐		
TO BE PERFORMED BY MAINTENANCE PERSONNEL					
1	Open and tag switch.	☒	☐		Asset # 9807 light
2	Inspect visual condition of wiring. Look for evidence of overheating.	☒	☐		
3	Check for proper light operation.	☒	☐		Don't work
4	Test operation of automatic switches/ time clock/ photocells if applicable.	☒	☐		They aware of it
5	Inspect light pole and mounting devices for deficiencies.	☒	☐		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒	☐		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

W.O. # - 3450-ASSET # PM - 110 - 9807-5 pc single light.
W.O. # - 3451-ASSET # PM - 110 - 9808 = 1 pc triple light. ✓