

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
MISCELLANEOUS KITCHEN EQUIPMENT

ACTIVITY AND BLDG #: LY024-356 MECHANIC SIGNATURE: [Signature] DATE: 5/8/2019

LOCATION/RM #: _____ WO# _____ ASSET # _____ START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		SPECIAL INSTRUCTIONS	NOTES/ACTIONS (IF PART COMPLETE, CHECKED NO. PROVIDE EXPLANATION)	
		YES	NO			
1	Notify cafeteria operator and get permission prior to performing all maintenance.	☒				
2	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	☒				
3	De-energize, lock out, and tag electrical circuits and fuel service.	☒				
TO BE PERFORMED AT INSPECTION SERVICE						
1	Check with operator or manager for any deficiencies, verify cleaning program.	☒				
2	Check all controls, mechanisms for proper operation; adjust as required.	☒				CLEAR CONDENSER COIL
3	If applicable, examine utility supply line, piping, valve packing, specialties, and insulation; look for any leaks.	☒				
4	If applicable, check electric power line condition, switch, disconnect, etc.; or check condition of gas supply, valves, regulators, and inspect pilot, check for Gas leaks.	☒				REPLACE (1) BULB
5	Ensure unit is clean and in working order. Note any deficiencies.					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

W.O. # 3641 ASSET # PH-6T-9728
HOUSE HOLD REFRIGERATOR