

EXIT LIGHTS

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
TIME CLOCK, LIGHTING

SITE AND BLDG #: HY 024-358

MECHANIC SIGNATURE: [Signature]

DATE: 5/15/2015

LOCATION/RM #: _____ WO# _____ ASSET # _____

START TIME: _____

FINISH TIME: 5/16/2015

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.					
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.					
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	Clean timeclock using a soft lint-free cloth and spray bottle of glass cleaner. Remove any dirt or grease build up.					<u>CLEAN EXIT LIGHT</u>
2	Check physical connections.					<u>FIXED</u>
3	Verify the timeclock configuration, ensure proper operation.					
4	If applicable, check battery and replace as needed.					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker

Additional Notes:

W.O # ASSESS #
3651 — PM-05-5805
3652 — PM-05-5810