

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 47050 MECHANIC SIGNATURE: W. Laver DATE: 5/20/2019

LOCATION/RM #: _____ START TIME: _____ FINISH TIME: _____

WO# _____ ASSET # _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS (IF TASK COMPLETED CHECKED NO. PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒	☐	
2	Schedule and coordinate work with operating personnel.	☒	☐	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	☐	
4	Open and tag switch.	☒	☐	
5	Inspect visual condition of wiring. Look for evidence of overheating.	☒	☐	
6	Check for proper light operation.	☒	☐	
7	Test operation of automatic switches/ time clock/ photocells if applicable.	☒	☐	
8	Inspect light pole and mounting devices for deficiencies.	☒	☐	
9	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒	☐	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

ASSET # PM-10019 - 3423
ASSET # PM-10020 - 3424

W.O. # 3423