

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)

SITE AND BLDG #: 447050MECHANIC
SIGNATURE: M. LawrenceDATE: 8/20/2015

LOCATION/RM #: _____

WO# 3425ASSET # 10025

START TIME: _____

FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETED CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	☒		
2	Schedule shutdown with operating personnel.	☒		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒		
4	This work should be scheduled at non-peak hours.	☒		
5	Notify affected personnel before performing PM (alarmed or security entrances).	☒		
JOBS PERFORMED DURING INSPECTION SERVICE				
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.	☒		LUBE WHEELS
2	Check gate wheels, rollers and guides for wear; replace as necessary.	☒		
3	Inspect drive belt for alignment, tightness and wear.	☒		REMOVE GRASS AROUND
4	Check chain for sagging, tighten if necessary.	☒		the gate.
5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.	☒		
6	Check vehicular reverse and shadow loops for proper operation.	☒		
7	Check manual release for proper operation.	☒		
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)	☒		
9	Check keyless entry UPS battery. Replace if needed	☒		
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	☒		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: