

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)**

SITE AND BLDG #: NY 116MECHANIC SIGNATURE: MaintenanceDATE: 5/29/13

LOCATION/RM #:

WO# 3497 ASSET # 10755

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS	DATE
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
2	Schedule shutdown with operating personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
4	This work should be scheduled at non-peak hours.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
5	Notify affected personnel before performing PM (alarmed or security entrances).	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
JOB PERFORMED BY: INSPECTION SERVICE					
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
2	Check gate wheels, rollers and guides for wear; replace as necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3	Inspect drive belt for alignment, tightness and wear.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
4	Check chain for sagging, tighten if necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
6	Check vehicular reverse and shadow loops for proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
7	Check manual release for proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
9	Check keyless entry UPS battery. Replace if needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
 To be performed by: General Maintenance Worker
 Additional Notes: