PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

EMERGENCY EXIT SIGNS AND WALL PACKS

ACTIVITY AND BLDG #: NY001 - 01 Main Building

MECHANIC SIGNATURE: Christopher N Pothier **DATE:** 11 - 19 - 19

LOCATION/RM #: Multiple **WO#** 5879 **ASSET #** 9072

START TIME: **FINISH TIME:**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	X		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect for structural defects, note needed repairs	X		
2	Push test buttons and observe light operation. Note any units that do not operate properly.	X		None of the units lit up, all batteries are dead
3	Clean exterior with dry cloth.	X		
4	For Exit lights check for proper arrow direction.	X		
5	Make and/or recommend any needed repairs.	X		All batteries need replacement if units are to function

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes:

This building is not in use, I am not sure if they want to have these replaced or not.