

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

1490228

SITE AND BLDG #: BDDG 208 9692

MECHANIC SIGNATURE: [Signature]

DATE: 11/25/2018

LOCATION/RM #: ASSET # 9690

START TIME: 3:20 PM FINISH TIME: 3:45 PM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION)
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/			
2	Schedule and coordinate work with operating personnel.	/			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Open and tag switch.	/			
2	Inspect visual condition of wiring. Look for evidence of overheating.	/			
3	Check for proper light operation.	/			
4	Test operation of automatic switches/ time clock/ photocells if applicable.	/			
5	Inspect light pole and mounting devices for deficiencies.	/			
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	/			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

PM-MO-9690-J-45-4 PC Single light pole
PM-MO-9691-J-45-3 PC Double light pole
PM-MO-9692-J-45-10 PC Single light pole
PM-MO-9759-J-45-4 PC Double light pole