

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: HY024-356

MECHANIC
SIGNATURE: William

DATE: 11/1/15

LOCATION/RM #: _____ WO# _____ ASSET # _____

START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to	☒		ASSET # 9759- 2 light bulb out
2	Schedule and coordinate work with operating personnel	☒		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work	☒		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch	☒		
2	Inspect visual condition of wiring. Look for evidence of overheating	☒		
3	Check for proper light operation	☒		
4	Test operation of automatic switches/ time clock/ photocells if applicable	☒		yes
5	Inspect light pole and mounting devices for deficiencies	☒		yes
6	For any noted deficiency, take pictures and open corrective maintenance ticket	☒		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, W/O #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

ASSET # W. O #

PM no-9755-5762- 4 PC DOUBLE light pole