

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 44024-358-357 MECHANIC SIGNATURE: William DATE: 11/12/79

LOCATION/RM #: \_\_\_\_\_ WO# \_\_\_\_\_ ASSET # \_\_\_\_\_

START TIME: \_\_\_\_\_ FINISH TIME: \_\_\_\_\_

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                                                                          | TASK COMPLETE                       |                          | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO- PROVIDE EXPLANATION) |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|-------------------------------------------------------------------------|
|                                            |                                                                                                                                                                                 | YES                                 | NO                       |                                                                         |
| 1                                          | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ASSET- 9766- 3 LIGHTS OUT.                                              |
| 2                                          | Schedule and coordinate work with operating personnel.                                                                                                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ASSET# 9807- DOESN'T WORK                                               |
| 3                                          | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | They are aware of it                                                    |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                                                                 |                                     |                          |                                                                         |
| 1                                          | Open and tag switch                                                                                                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                         |
| 2                                          | Inspect visual condition of wiring. Look for evidence of overheating.                                                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                         |
| 3                                          | Check for proper light operation                                                                                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | yes                                                                     |
| 4                                          | Test operation of automatic switches/ time clock/ photocells if applicable                                                                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | yes                                                                     |
| 5                                          | Inspect light pole and mounting devices for deficiencies                                                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                         |
| 6                                          | For any noted deficiency, takes pictures and open corrective maintenance ticket.                                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | yes                                                                     |

Note. The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
To be performed by: General Maintenance Worker

Additional Notes:

ASSET # W.O #  
PM-NO-9766-5764-6 pc outside light pole  
PM-NO-9807-5765-5 pc single light pole