

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: NY 024-208

LOCATION/ROOM #: \_\_\_\_\_ W/O# \_\_\_\_\_ ASSET # \_\_\_\_\_

MECHANIC SIGNATURE: M. Hennes DATE: 10/31/19

START TIME: \_\_\_\_\_ FINISH TIME: \_\_\_\_\_

| CHECK POINT               | CHECKPOINT DESCRIPTION                                                                                                                                                        | TASK COMPLETE                       |                          | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHARGED, NO. PROVIDE EXPLANATION) |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------------------------------------------------------------|
|                           |                                                                                                                                                                               | YES                                 | NO                       |                                                                          |
| 1                         | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instructions shall be strictly adhered to | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 2                         | Schedule and coordinate work with operating personnel                                                                                                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 3                         | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| JOB RECOMMENDED BY: _____ |                                                                                                                                                                               |                                     |                          |                                                                          |
| 1                         | Open and tag switch                                                                                                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 2                         | Inspect visual condition of wiring. Look for evidence of overheating                                                                                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 3                         | Check for proper light operation                                                                                                                                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 4                         | Test operation of automatic switches/ time clocks/ photocells if applicable                                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 5                         | Inspect light pole and mounting devices for deficiencies                                                                                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 6                         | For any noted deficiency, take pictures and open corrective maintenance ticket                                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, W/O #, photos, and a detailed description of the deficiency.

Additional Notes:

ASSET #

21.0 #

PK-M0A5565 #9690-5643-4 pc single light } Doesn't belong  
PK-M0-A5565 #9691-5644-3 pc double light } to us.  
PK-M0A5565 #9692-5645-5 pc single light solar - OK  
5 pc double light solar - OK