

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)**

SITE AND BLDG #: WY024 - 356 MECHANIC SIGNATURE: R. Ulbrich DATE: 10/27/19

LOCATION/ RM #: WO# 56407 ASSET # 9761

START TIME: FINISH TIME:

ITEM / NOTICE	CHECKLIST DESCRIPTION	NOTES		NOTES / ACTION'S TO BE TAKEN
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<i>✓</i>		
2	Schedule shutdown with operating personnel.	<i>✓</i>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<i>✓</i>		
4	This work should be scheduled at non-peak hours.	<i>✓</i>		
5	Notify affected personnel before performing PM (alarmed or security entrances).	<i>✓</i>		
<b>PREVENTATIVE MAINTENANCE CHECKLIST</b>				
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.	<i>✓</i>		<i>Review DRS &amp; Cross over cost</i>
2	Check gate wheels, rollers and guides for wear; replace as necessary.	<i>✓</i>		
3	Inspect drive belt for alignment, tightness and wear.	<i>✓</i>		
4	Check chain for sagging, tighten if necessary.	<i>✓</i>		
5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.	<i>✓</i>		
6	Check vehicular reverse and shadow loops for proper operation.	<i>✓</i>		
7	Check manual release for proper operation.	<i>✓</i>		
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)	<i>✓</i>		
9	Check keyless entry UPS battery. Replace if needed	<i>✓</i>		
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<i>✓</i>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: