



# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **PLUMBING FIXTURES**

SITE AND BLDG #: **Schenectady 060**

MECHANIC  
SIGNATURE: 

DATE: **9/8/2020**

LOCATION/RM #: **mechanical roo** WO#  ASSET # 

START TIME: **0900**

FINISH TIME: **1500**

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CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✖	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	SINKS - Operate faucets, inspect for leaks, replace washers/"O" rings as necessary. Observe drain flow, clean trap if obstructed. Replace filter as needed.		✖	
2	SHOWER HEADS, MIXING VALVES - Check shower for damaged, missing, or leaking heads; replace as required. Check mixing valves for damaged or missing parts; replace washers as needed.		✖	the one in the main mechanical room on the right hand side inspector refuse to try said he couldn't hook up to it. the one backflow preventer in the shop he did not bring the right fittings to hook up to so he failed it. and all others passed
3	SHOWER STALLS - Check for leaks, cracks, significant wear or vandalism.		✖	
4	TOILETS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps, seat supports, and replace.		✖	
5	URINALS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps and replace.		✖	
6	OTHER MISCELLANEOUS FIXTURES - Clean and inspect for any damage. Check for leaks, missing or damaged parts, caps, etc. Replace as needed.		✖	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**