

January checklist 2023

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

| | | | | | | | |
|------------------|-------|-------|-------|---------------------|---------|--------------|-----------|
| SITE AND BLDG #: | ny011 | 20402 | 1L-08 | MECHANIC SIGNATURE: | Ramon V | DATE: | 1-20-2023 |
| | | 20403 | 1L-09 | | | | |
| LOCATION/RM #: | | 20404 | 1L-10 | START TIME: | | FINISH TIME: | |
| | | 20405 | 1L-11 | | | | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) | | |
|---|--|---------------|----|---|--|--|
| | | YES | NO | SPECIAL INSTRUCTIONS | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | | | |
| 1 | Open and tag switch. | ✓ | | | | |
| 2 | Inspect visual condition of wiring. Look for evidence of overheating. | ✓ | | | | |
| 3 | Check for proper light operation. | ✓ | | | | |
| 4 | Test operation of automatic switches/ time clock/ photocells if applicable. | ✓ | | | | |
| 5 | Inspect light pole and mounting devices for deficiencies. | ✓ | | | | |
| 6 | For any noted deficiency, takes pictures and open corrective maintenance ticket. | ✓ | | | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: