

April checklist 2023

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #:	ny011	21628	1L-04	MECHANIC SIGNATURE:	Ramon V	DATE:	4-18-2023
		21629	1L-05				
LOCATION/RM #:		WO# 21630	ASSET # 1L-06	START TIME:		FINISH TIME:	
		21631	1L-07				

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO	SPECIAL INSTRUCTIONS		
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	Open and tag switch.					
2	Inspect visual condition of wiring. Look for evidence of overheating.					
3	Check for proper light operation.					
4	Test operation of automatic switches/ time clock/ photocells if applicable.					
5	Inspect light pole and mounting devices for deficiencies.					
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: