

June checklist 2023
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

| | | | | | |
|------------------|-------|-------|---------|--------------------------------|--------------------------|
| SITE AND BLDG #: | ny011 | 22381 | 1L-04 | MECHANIC SIGNATURE: Ramon V | DATE: 6-26-2023 |
| | | 22382 | 1L-05 | | |
| LOCATION/RM #: | WO# | 22383 | ASSET # | 1L-06 | START TIME: FINISH TIME: |
| | | 22384 | | 1L-07 | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) | |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----|-------------------------------------------------------------------------|--|
| | | YES | NO | SPECIAL INSTRUCTIONS | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | ✓ | | | |
| 2 | Schedule and coordinate work with operating personnel. | ✓ | | | |
| 3 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | | |
| 1 | Open and tag switch. | ✓ | | | |
| 2 | Inspect visual condition of wiring. Look for evidence of overheating. | ✓ | | | |
| 3 | Check for proper light operation. | ✓ | | | |
| 4 | Test operation of automatic switches/ time clock/ photocells if applicable. | ✓ | | | |
| 5 | Inspect light pole and mounting devices for deficiencies. | ✓ | | | |
| 6 | For any noted deficiency, takes pictures and open corrective maintenance ticket. | ✓ | | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: