

## July checklist 2022

### PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

#### PLUMBING FIXTURES

**ny024** **17983** **9657**  
**SITE AND BLDG #:** **17984** **9658** **MECHANIC SIGNATURE:** **Ramon V** **DATE:** **7-6-2022**  
**17985** **9659**  
**LOCATION/RM #:** **208** **WO# 17986** **ASSET # 9660** **START TIME:** **FINISH TIME:**

| CHECK POINT                                       | CHECKPOINT DESCRIPTION   | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|--|---------------|----|---|
|   |  | YES           | NO |   |
| <b>SPECIAL INSTRUCTIONS</b>                       |  |               |    |   |
| 1   | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.        |               |    |   |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |  |               |    |   |
| 1   | SINKS - Operate faucets, inspect for leaks, replace washers/"O" rings as necessary. Observe drain flow, clean trap if obstructed. Replace filter as needed.                          | ✓             |    |   |
| 2   | SHOWER HEADS, MIXING VALVES - Check shower for damaged, missing, or leaking heads; replace as required. Check mixing valves for damaged or missing parts; replace washers as needed. |               |    |   |
| 3   | SHOWER STALLS - Check for leaks, cracks, significant wear or vandalism.  |               |    |   |
| 4   | TOILETS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps, seat supports, and replace.   | ✓             |    |   |
| 5   | URINALS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps and replace.   | ✓             |    |   |
| 6   | OTHER MISCELLANEOUS FIXTURES - Clean and inspect for any damage. Check for leaks, missing or damaged parts, caps, etc. Replace as needed.  |               |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**