

September checklist 2022

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST FILTER REPLACEMENT




SITE AND BLDG #: **ny024** **18880**
19125
 LOCATION/RM #: **217** WO# **18882**
19127

MECHANIC
SIGNATURE: **Ramon V**

DATE: **9-20-2022**

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS <small>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)</small>
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.			
2	Initial and Date Filter (if disposable)			
3	Initial and Date Yellow Maintenance Tag (if applicable)			
ASSET #	SIZE	QTY		NOTES/ ACTIONS
9610	20x20x2	6		replace
9610				
9612	16x25x2	2		replace
9612				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: