

## June checklist 2023

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
GATES

SITE AND BLDG #: ny024 22652 190917-219 MECHANIC SIGNATURE: Ramon V DATE: 6-7-2023  
 22627 9811  
 LOCATION/RM #: 358 WO# 22628 ASSET# 9812 START TIME: FINISH TIME:

| CHECK POINT                                       | CHECKPOINT DESCRIPTION  | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
|   |   | YES           | NO |   |
| <b>SPECIAL INSTRUCTIONS</b>                       |   |               |    |   |
| 1   | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | ✓             |    |   |
| 2   | Review manufacturer's instructions.   | ✓             |    |   |
| 3   | Schedule shutdown with operating personnel.   | ✓             |    |   |
| 4   | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                   | ✓             |    |   |
| 5   | This work should be scheduled at non-peak hours.  | ✓             |    |   |
| 6   | Notify affected personnel before performing PM (alarmed or security entrances).   | ✓             |    |   |
| 7   | Post "out of service" signs and/or barricades, as appropriate.  | ✓             |    |   |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |   |               |    |   |
| 1   | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.  | ✓             |    |   |
| 2   | Check all locking devices. Lubricate as required.   | ✓             |    |   |
| 3   | Inspect center gate support rollers and lubricate as required.  | ✓             |    |   |
| 4   | Clean roller track of any debris.   | ✓             |    |   |
| 5   | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.  | ✓             |    |   |
| 6   | Check for any obstructions that retard full swing or movement of the gate.  | ✓             |    |   |
| 7   | Check that shrubs and trees are pruned clear of gate.   | ✓             |    |   |
| 8   | Check hold open devices for proper operation. Lubricate as required.  | ✓             |    |   |
| 9   | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.   | ✓             |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**