









# August checklist 2022

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### MISCELLANEOUS KITCHEN EQUIPMENT

ACTIVITY AND BLDG #: **ny024** MECHANIC SIGNATURE: **Ramon V** DATE: **8-4-2022**

LOCATION/RM #: **break room** WO# **18485** ASSET # **9790** START TIME: FINISH TIME:

| CHECK POINT                                | CHECKPOINT DESCRIPTION  | TASK COMPLETE   |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---|----|---|
|  |   | YES   | NO |   |
| SPECIAL INSTRUCTIONS                       |   |   |    |   |
| 1  | Notify cafeteria operator and get permission prior to performing all maintenance.   |    |    | clean condensing unit   |
| 2  | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. |    |    |   |
| 3  | De-energize, lock out, and tag electrical circuits and fuel service.  |    |    |   |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |   |   |    |   |
| 1  | Check with operator or manager for any deficiencies, verify cleaning program.   |    |    |   |
| 2  | Check all controls, mechanisms for proper operation; adjust as required.  |    |    |   |
| 3  | If applicable, examine utility supply line, piping, valve packing, specialties, and insulation; look for any leaks.   |    |    |   |
| 4  | If applicable, check electric power line condition, switch, disconnect, etc.; or check condition of gas supply, valves, regulators, and inspect pilot, check for Gas leaks.   |   |    |   |
| 5  | Ensure unit is clean and in working order. Note any deficiencies.   |  |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**