

# May checklist 2023

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE










SITE AND BLDG #: **ny024**  
**21869**  
**1L-27**  
 LOCATION/RM #: **WO# 21870** ASSET # **1L-28**

MECHANIC  
SIGNATURE: **Ramon V**

DATE: **5-4-2023**

START TIME:

FINISH TIME:

| CHECK POINT                                | CHECKPOINT DESCRIPTION   | TASK COMPLETE   |    | NOTES/ ACTIONS<br><br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|--|---|----|---|
|  |  | YES   | NO |   |
| SPECIAL INSTRUCTIONS                       |  |   |    |   |
| 1  | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. |    |    |   |
| 2  | Schedule and coordinate work with operating personnel.   |    |    |   |
| 3  | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                      |    |    |   |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |  |   |    |   |
| 1  | Open and tag switch.   |    |    |   |
| 2  | Inspect visual condition of wiring. Look for evidence of overheating.  |    |    |   |
| 3  | Check for proper light operation.  |    |    |   |
| 4  | Test operation of automatic switches/ time clock/ photocells if applicable.  |   |    |   |
| 5  | Inspect light pole and mounting devices for deficiencies.  |  |    |   |
| 6  | For any noted deficiency, takes pictures and open corrective maintenance ticket.   |  |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**