

September checklist 2021
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES

SITE AND BLDG #: **ny116-01**LOCATION/RM #: **14621**
WO# **10755** ASSET #MECHANIC
SIGNATURE: **Ramon V** DATE: **9-23-2021**

START TIME: FINISH TIME:

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | ✓ | | |
| 2 | Review manufacturer's instructions. | ✓ | | |
| 3 | Schedule shutdown with operating personnel. | ✓ | | |
| 4 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | | |
| 5 | This work should be scheduled at non-peak hours. | ✓ | | |
| 6 | Notify affected personnel before performing PM (alarmed or security entrances). | ✓ | | |
| 7 | Post "out of service" signs and/or barricades, as appropriate. | ✓ | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess. | ✓ | | |
| 2 | Check all locking devices. Lubricate as required. | ✓ | | |
| 3 | Inspect center gate support rollers and lubricate as required. | ✓ | | |
| 4 | Clean roller track of any debris. | ✓ | | |
| 5 | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary. | ✓ | | |
| 6 | Check for any obstructions that retard full swing or movement of the gate. | ✓ | | |
| 7 | Check that shrubs and trees are pruned clear of gate. | ✓ | | clean |
| 8 | Check hold open devices for proper operation. Lubricate as required. | ✓ | | |
| 9 | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required. | ✓ | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: