

September checklist 2023

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: **ny116**
23797
LOCATION/RM #: **WO# 24273**

MECHANIC SIGNATURE: **Ramon V** DATE: **9-5-2023**
START TIME: FINISH TIME:

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS <small>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)</small> |
|--|---|--|----|--|
| | | YES | NO | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Check, clean, and/or replace filters as required. |  | | |
| 2 | Initial and Date Filter (if disposable) |  | | |
| 3 | Initial and Date Yellow Maintenance Tag (if applicable) |  | | |
| ASSET # | SIZE | QTY | | NOTES/ ACTIONS |
| 190917-466 | 20x20x2 | 12 | | replace |
| 190917-466 | | | | |
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Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Technician
Additional Notes: