

## June checklist 2023

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## GATES

SITE AND BLDG #: **ny116-02**      **22560**      **10772**      MECHANIC  
                                          **22561**      **10773**      SIGNATURE: **Ramon V**      DATE: **6-13-2023**  
 LOCATION/RM #:      WO# **22562**      ASSET # **10774**  
                                          **22563**      **10775**      START TIME:      FINISH TIME:

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                                                                        | TASK COMPLETE |    | NOTES/ ACTIONS<br><br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----|-----------------------------------------------------------------------------|
|                                            |                                                                                                                                                                               | YES           | NO |                                                                             |
| SPECIAL INSTRUCTIONS                       |                                                                                                                                                                               |               |    |                                                                             |
| 1                                          | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | ✓             |    |                                                                             |
| 2                                          | Review manufacturer's instructions.                                                                                                                                           | ✓             |    |                                                                             |
| 3                                          | Schedule shutdown with operating personnel.                                                                                                                                   | ✓             |    |                                                                             |
| 4                                          | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                   | ✓             |    |                                                                             |
| 5                                          | This work should be scheduled at non-peak hours.                                                                                                                              | ✓             |    |                                                                             |
| 6                                          | Notify affected personnel before performing PM (alarmed or security entrances).                                                                                               | ✓             |    |                                                                             |
| 7                                          | Post "out of service" signs and/or barricades, as appropriate.                                                                                                                | ✓             |    |                                                                             |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                                                               |               |    |                                                                             |
| 1                                          | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.                                                                              | ✓             |    |                                                                             |
| 2                                          | Check all locking devices. Lubricate as required.                                                                                                                             | ✓             |    |                                                                             |
| 3                                          | Inspect center gate support rollers and lubricate as required.                                                                                                                | ✓             |    |                                                                             |
| 4                                          | Clean roller track of any debris.                                                                                                                                             | ✓             |    |                                                                             |
| 5                                          | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.                                                                                                | ✓             |    |                                                                             |
| 6                                          | Check for any obstructions that retard full swing or movement of the gate.                                                                                                    | ✓             |    |                                                                             |
| 7                                          | Check that shrubs and trees are pruned clear of gate.                                                                                                                         | ✓             |    |                                                                             |
| 8                                          | Check hold open devices for proper operation. Lubricate as required.                                                                                                          | ✓             |    |                                                                             |
| 9                                          | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.                                                                     | ✓             |    |                                                                             |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**