

## April checklist 2023

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
LIGHTING, OUTSIDE

SITE AND BLDG #:	ny116	21679	1L-62	MECHANIC SIGNATURE:	Ramon V	DATE:	4-13-2023
		21680	1L-63				
LOCATION/RM #:	WO# 21681	ASSET # 1L-64		START TIME:		FINISH TIME:	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO	SPECIAL INSTRUCTIONS		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.					
2	Schedule and coordinate work with operating personnel.					
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.					
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	Open and tag switch.					
2	Inspect visual condition of wiring. Look for evidence of overheating.					
3	Check for proper light operation.					
4	Test operation of automatic switches/ time clock/ photocells if applicable.					
5	Inspect light pole and mounting devices for deficiencies.					
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**1L-64-MISSING ASSET**

Additional Notes: