

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**FENCES**

**SITE AND BLDG #:** **Alexandria VA002**

**LOCATION/RM #:** **perimeter** **WO#** **18206** **ASSET #** **1351**

**MECHANIC  
SIGNATURE:** 

**DATE:** **6/21/22**

**START TIME:** **8:00**

**FINISH TIME:** **8:20**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Check posts and corner posts, support guys, and horizontal bars between each support post.	✓		
2	Check wire and anchor point; re-stretch and re-anchor if necessary.	✓		
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.	✓		
4	Report any damage to fence that would cause a security concern	✓		
5	Inspect the bottom of the fence to ensure that there is not a gap larger than 2 inches under the fence. Stone or fill as necessary to bring the fence up to standard.	✓		
6	Check the top guard and ensure that it is properly fastened (angled out) and the wires are tight. Tighten as required.	✓		
7	Inspect all wire ties and replace as necessary constructed of the same material as the fencing fabric (minimum 9-gauge or heavier zinc coated)	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**